

Division of Protective Services  
Capitol Police

West Virginia State Capitol Complex  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305

# West Virginia State Capitol Procedure for Unloading and Reloading Tour Buses

In order to promote safety for groups visiting the State Capitol Complex, the following procedure has been established for unloading and reloading buses.

- Passengers will unload from buses at the Bus Turnaround Loop located at the Guard House at the intersection of Greenbrier and Washington Streets.  
*Buses are not to park or unload and reload passengers on Greenbrier Street, Kanawha Boulevard or California Avenue.*  
Passengers should proceed down the side walk east of the Culture Center and enter the Capitol at the West Wing ADA entrance to the Capitol. Once passengers have departed the bus, bus drivers should proceed to the Laidley Field parking lot located on the west side of the Capitol Complex. Buses are permitted to be parked at the bus stop only while unloading and reloading passengers. Passengers will reload buses at the Bus Turnaround Loop.
- Directions to Bus Turnaround Loop. Stop:  
From Interstate 64/77 Take exit 99 (Greenbrier Street/State Capitol). Proceed south on Greenbrier Street to the light at the bottom of the hill. Turn left at the light to enter the Capitol Complex. At the guard house turn right.
- Directions to Laidley Field:  
From the bus turnaround go west on Washington Street, East, turn right on Elizabeth Street, cross over the railroad tracks, take immediate left for bus parking at Laidley Field. Park inside the ticket booth fenced area.

The safety of the Capitol Complex is extended to the general public in the establishment of a “Safe Zone”. The designated location is located at the bus turnaround and is open daily from 6am—9pm. This well-lighted area is monitored by the Capitol Police by video.

The “Safe Zone” (green painted curb) is available for child custody exchanges, in-person e-commerce, etc. Security can be provided by calling 304-558-9911.

